



C.M.K. NATIONAL (PG) COLLEGE, SIRSA (HARYANA)

(Application Form for Post of Principal)

SR. No. _____

Receipt No. _____

(To be filled by the Office)

Date _____

Affix
Latest
Photo

Note :-

1. The last date for the receipt of application is **01.10.2026**
2. This application form should be properly filled. Photocopies of all certificates/ testimonials must be attached. Originals will have to be shown at the time of Interview.
3. The applicants should send their applications after getting forwarded by their current employer. The applicant may however, send a copy in advance but it must be on prescribed form. A photocopy of the application form must also be sent to the DGHE, Shiksha Sadan, Sector-5, Panchkula and Dean of Colleges, Ch. Devi Lal University, Sirsa.
4. Applications received after the due date or found incomplete will not be considered.
5. Marks Criteria form must be properly filled & signed by the candidate on each page.

1. Post applied for (Give the full name of the post) _____

_____ (Advt. No. _____)

2. Name in full (in block letters) _____

3. Father's Name _____

4. Present Postal Address (In block letters) _____

Telephone/Mobile No. _____ E-mail ID _____

5. Aadhar Card No. _____ Family ID _____

6. Permanent Home Address _____

7. Father's Name : _____

8. Mother's Name : _____

9. a) Nationality of the candidate _____

b) Whether belongs to S.C./ B.C of Haryana./ P.H. (Yes/No) _____

if yes, please attach attested copy of certificate

c) Martial Status : _____

10. Date of Birth : _____ Age - Year Month Days

(as on last date of Application)

11. Present Designation _____ Pay Scale _____

Whether promoted under CAS or Direct Recruitment _____

12. References : These should be professionally competent persons who are well acquainted with some aspects of the applicant training, accomplishment, capabilities and character but must not be relations. Two referees should be listed and at least one of them should be citizen of India. For applicants having done doctoral or post-doctoral research, the research supervisors must be listed.

i) Name : _____

Occupation or Position : _____

Address : _____

Contact Number : _____

ii) Name : _____

Occupation or Position : _____

Address : _____

Contact Number : _____

13. Have you ever been prosecuted, kept under detention, bound down, fined, convicted by a Court of Law of any offence of debarred/disqualified by any university, Public Service Commission from appearing at its examinations/selection? Is any case pending against you in any court of law at the time of filling up of this form? If the answer is 'Yes' full particulars of the case, detention, fine, conviction, sentence etc. should be given. _____

14. Please mention whether you have been removed or dismissed or any other punishment from services or any disciplinary proceedings from past employment. If yes, Please mention details: _____

15. Educational Qualification (from Matriculation onwards) :

Exam Passed	University/ Board	Roll No.	Year of Passing	Marks Obtained/ Maximum Marks	%age Marks Obtd.	Division	Subjects	Distinction (If any)
Matric								
10+2/ Hr. Sec./ Pre-Univ.								
Graduation BA/B.Sc./B.Com Other								
Post Graduation MA/M.Sc./M.Com Other								
M.Phil								
Ph.D.								
Any Other Exam.								
NET/SLET								

16. Topic of M.Phil Dissertation _____
17. A) Topic of research for Ph.D. _____
B) Field of Specialization _____

18. Details of present/previous employment :

Sr. No.	Name of the Employer	Designation	Duration of regular appointment		GTeaching Experience (in Years)		Basic Pay Allowances Separately
			From	To	UG	PG	
			Total				

Note: Teaching experience of candidate shall be considered only in case of teaching the concerned subject after acquiring eligibility qualification determined by the Govt.

Copy of the selection criteria is enclosed. Please give information at points 19-24 in the form of Annexure in the light of the criteria.

19. Research Papers in Peer-Reviewed or UGC listed Journals

Annexure I

Please fill information on Page 11 with reference to the details given in (Part III Appendix II, Table 2, Sr. No. 1) of selection criteria

20. Publications (other than Research papers)

Annexure II

Please fill information on Page 13 with reference to the details given in (Part III Appendix II, Table 2, Sr. No. 2) of selection criteria

21. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula

Annexure III

Please fill information on Page 16 with reference to the details given in (Part III Appendix II, Table 2, Sr. No. 3) of selection criteria

22. Research guidance / Research Projects Completed / Research Projects Ongoing / Consultancy

Annexure IV

Please fill information on Page 18 with reference to the details given in (Part III Appendix II, Table 2, Sr. No. 4) of selection criteria

23. Patents / Policy Document / Awards Fellowship

Annexure V

Please fill information on Page 20 with reference to the details given in (Part III Appendix II, Table 2, Sr. No. 5) of selection criteria

24. *Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

Annexure VI

Please fill information on Page 21 with reference to the details given in (Part III Appendix II, Table 2, Sr. No. 6) of selection criteria

25. Basic Pay Acceptable : _____

26. Period required for joining the post, if selected _____

27. List of enclosures (attested copies) :

1	_____	16	_____
2	_____	17	_____
3	_____	18	_____
4	_____	19	_____
5	_____	20	_____
6	_____	21	_____
7	_____	22	_____
8	_____	23	_____
9	_____	24	_____
10	_____	25	_____
11	_____	26	_____
12	_____	27	_____
13	_____	28	_____
14	_____	29	_____
15	_____	30	_____

I _____certify that the above information are correct and complete to the best of my knowledge and belief and nothing has been concealed therein.

Place : _____

Date : _____(Signature of the Candidate)

CERTIFICATE FROM THE EMPLOYER, IF ANY

The application of Dr. _____who is presently working as _____in _____Department/ Organisation is forwarded and recommended for consideration. In case he/she is selected in C.M.K. National P.G. College, Sirsa, he/she will be relived from his/her present position on _____notice.

Place : _____

Date _____

Signature of the Head of Institution/Organization

**Criteria for Selection of Principal
in the Govt. Aided Private Colleges in Haryana
(As per DGHE Memo No. 7/79-2017 C-IV (3) Dated 11.11.2022
KW 8/36 - 2009 C-IV (3) Dated 12.12.2022 & 18.04.2023)**

Part	Category	Max Marks	Marks Claimed	Verified By Office
I	Academic Record	20		
II	Teaching Experience and Assessment of Administrative Skills	35		
III	Academic / Research Score	32.5		
	Total (A+B+C)	87.5		
IV	Interview	12.5		
	Total (A+B+C+D)	100		

PART I

Academic Record (Maximum 20 Marks)

Academic Record : Maximum 20 Marks			Marks Claimed	Verified By Office
SR.	Particulars	Marks		
1	Above 55% Marks in Master Degree	(0.5 marks for each percentage) (Maximum 5 Marks)		
2	Above 55% Marks in Graduation Degree	(0.4 marks for each percentage) (Maximum 5 Marks)		
3	Above 55% Marks in 10+2 / Prep.	(0.3 marks for each percentage) (Maximum 5 Marks)		
4	Above 55% Marks in Matriculation	(0.2 marks for each percentage) (Maximum 5 Marks)		
Total (I)				

PART II

Teaching Experience and Assessment of Administrative Skills (Maximum 35 Marks)

A. Teaching Experience: Maximum 10 marks			Marks Claimed	Verified By Office
(i)	15 years experience being essential qualification	0 Marks		
(ii)	Above 15 years teaching experience	01 Marks for each year to the max. of 10 marks		

B. Assessment of Administrative Skill: Maximum 25 marks			Marks Claimed	Verified By Office
(i) Experience of Administrative Responsibilities				
(1)	Experience as Joint/Deputy/Assistant Director in Directorate of Higher Education, Haryana	01 Marks for each year		
(2)	Experience as Registrar or any other administrative post in any University	- do -		
(3)	Experience as Head of the Higher Education Institution i.e. Principal, Officiating Principal / DDO	- do -		
(ii) Experience of Key Responsibilities in Colleges				
(1)	Staff Representative or V.C. Nominee in Managing Committee of any College	01 Marks for each year Maximum upto 3 marks		
(2)	Co-ordinator or Organizing Secretary of International/National/State Conference/Event	- do -		
(3)	Bursar	- do -		
(4)	NSS Programme Officer	- do -		
(5)	YRC Counsellor	- do -		
(6)	Hostel Warden	- do -		
(7)	Member of any Statutory Body of University	01 Marks for each year Maximum upto 2 marks		
(8)	Experience as Associate NCC Officer in HEI (s)	01 Marks for each year Maximum upto 3 marks		
(iii) Experience of Committees in Colleges				
(1)	Co-ordinator IQAC	01 Marks for each academic year Maximum upto 2 marks		
(2)	Editor in Chief. College Magazine	- do -		
(3)	Member, College Advisory Council	- do -		
(4)	Convenor, University Work Committee	- do -		
(5)	Convenor, Cultural Affairs Committee	- do -		
(6)	Convenor, Purchase/Procurement Committee	- do -		
(7)	Convenor, Building/Works Committee	- do -		
(8)	Convenor, Sports Committee	- do -		
(9)	Convenor, Discipline Committee	- do -		
(10)	Convenor, Internal (Complaint) Committee	- do -		
(11)	Convenor, Road Safety Club	- do -		
(12)	Convenor, Red Ribbon Club	- do -		
(13)	Convenor- Eco Club	- do -		
(14)	In-charge, Placement Cell	- do -		
(15)	In-charge. Women Cell	- do -		
(16)	In-charge, Time-table Committee	- do -		
(17)	In-charge, SC/BC Committee	- do -		

Marks of only one experience under Category II B shall be allowed in one academic year. The convener/ In-charge shall be entitled mark(s) allotted to each category of experience. Similarly, the member (s) of Committee shall also be entitled for 0.25 mark for each Committee up to maximum marks allotted above. In case of repetition of any assignment/Committee under Category II (B) (ii & (iii), the maximum marks allotted above, shall be allowed.

PART II (Assessment of Teaching Experience and Managerial Skills (For the Post of Principal (Max. Marks 35)

	Assessment of Teaching Experience and Managerial Skills	Category Marks	1995-1996	1996-1997	1997-1998	1998-1999	1999-2000	2000-2001	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Marks Claimed Category Wise
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36
(i)	15 years experience being essential qualification	0 Marks																																	
(ii)	Above 15 years teaching experience	01 Marks for each year to the max. of 10 marks																																	
(iii)	Experience as Joint/Deputy/Assistant Director in Directorate of Higher Education, Haryana	01 Marks for each year																																	
(iv)	Experience as Registrar or any other administrative post in any University	- do -																																	
(v)	Experience as Head of the Higher Education Institution i.e. Principal, Officiating Principal / DDO	- do -																																	
(vi)	Experience as Associate NCC Offrceer in HEI (s)	01 Marks for each year (Max. 3)																																	
(vii)	Staff Representative or V.C. Nommee rn Managing Committee of any College	01 Marks for each year Maximum upto 3 marks																																	
(viii)	Co-ordinator or Organizing Secretary of Intemational/National/State Conference/Event	- do -																																	
(ix)	Bursar	- do -																																	
(x)	NSS Programme Officer	- do -																																	
(xi)	YRC Counsellor	- do -																																	
(xii)	Hostel Warden	- do -																																	
(xiii)	Member of any Statutory Body of University	01 Marks for each year Maximum upto 2 marks																																	
(xiv)	Co-ordinator IQAC	- do -																																	
(xv)	Editor in Chief. College Magazine	- do -																																	
(xvi)	Member, College Advisory Council	- do -																																	
(xvii)	Convenor, University Work Committee	- do -																																	
(xviii)	Convenor, Cultural Affairs Committee	- do -																																	
(xix)	Convenor, Purchase/Procurement Committee	- do -																																	
(xx)	Convenor, Building/Works Committee	- do -																																	
(xxi)	Convenor, Sports Committee	- do -																																	
(xxii)	Convenor, Discipline Committee	- do -																																	
(xxiii)	Convenor, Internal (Complaint) Committee	- do -																																	
(xxiv)	Convenor, Road Safety Club	- do -																																	
(xxv)	Convenor, Red Ribbon Club	- do -																																	
(xxvi)	Convenor- Eco Club	- do -																																	
(xxvii)	In-charge, Placement Cell	- do -																																	
(xxviii)	In-charge. Women Cell	- do -																																	
(xxix)	In-charge, Time-table Committee	- do -																																	
(xxx)	In-charge, SC/BC Committee	- do -																																	
Total Marks Claimed Session Wise																																			

Name of the Candidate: _____Contact Number: _____Date _____Signature _____

PART III

Academic/Research Score: Maximum 32.5 marks

SR.	Particulars	Marks	Marks Claimed	Verified By Office
1	Research Score above 110 as per the criteria given in Appendix II, Table 2.	0.3 mark for each 1 Research Score above 110		

Appendix II, Table 2
(Methodology for Calculating Academic/Research Score)

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgments for patent filing and approval letters, students' Ph.D. award letter, etc.,)

Sr. No.	Academic /Research Activity	Faculty of Science/ Engineering/ Agriculture/ Medical/ Veterinary Sciences	Faculty of Languages/ Humanities/ Arts/ Social Science/ Library/ Education/ Phy.Education/ Commerce/ Management & other related disciplines	Marks Claimed	Verified By Office
1	Research Papers Published in Peer-Reviewed or UGC listed Journals	08 per paper	10 per paper		
2	Publications (other than Research papers)			Marks Claimed	Verified By Office
	(a) Books authored which are published by;				
	International publishers	12	12		
	National Publishers	10	10		
	Chapter in Edited Book	05	05		
	Editor of Book by International Publisher	10	10		
	Editor of Book by National Publisher	08	08		
	(b) Translation works in Indian and Foreign Languages by qualified faculties				
	Chapter or Research Paper	03	03		
	Book	08	08		
3	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula			Marks Claimed	Verified By Office
	(a) Development of Innovative pedagogy	05	05		
	(b) Design of new curricula and courses	02 per curricula/course	02 per curricula/course		
	(c) MOOCs				
	Development of complete MOOCs in quadrants (4 credit course) (In case MOOCs of lesser credits 05 marks/credit)	20	20		
	MOOCs (developed in 4 quadrant) per module/lecture	05	05		
	Content writer/subject matter expert for each module of MOOCs; (at least one quadrant)	02	02		
	Course Coordinator for MOOCs (4 credit course) (In case of 'MOOCs of lesser credits 02 marks/credit)	08	08		

	(d) E-Content				
	Development of e-Content in 4 quadrants for a complete course/e-book	12	12		
	e-Content (developed in 4 quadrants) per module	05	05		
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02		
	Editor of e-content for complete courser paper / e-book	10	10		
4	(a) Research guidance			Marks Claimed	Verified By Office
	Ph.D.	10 per degree awarded 05 per degree awarded	10 per degree awarded 05 per degree awarded		
	M.Phil./P.G dissertation	02 per degree awarded	02 per degree awarded		
	(b) Research Projects Completed				
	More than 10 Lakhs	10	10		
	Less than 10 Lakhs	05	05		
	c) Research Projects Ongoing :				
	More than 10 Lakhs	05	05		
	Less than 10 Lakhs	02	02		
	d) Consultancy	03	03		
5	(a) Patents			Marks Claimed	Verified By Office
	International	10	10		
	National	07	07		
	(b) * Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)				
	International	10	10		
	National	07	07		
	State	04	04		
	(c) Awards/Fellowship				
	International	07	07		
	National	05	05		
6	*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)			Marks Claimed	Verified By Office
	International (Abroad)	07	07		
	international (within country)	05	05		
	National	03	03		
	State/University	02	02		

The Research score for research papers would be augmented as follows :

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list) :

- i) Paper in refereed journals without impact factor - 5 Points
- ii) Paper with impact factor less than 1 - 10 Points
- iii) Paper with impact factor between 1 and 2 - 15 Points
- iv) Paper with impact factor between 2 and 5 - 20 Points
- v) Paper with impact factor between 5 and 10 - 25 Points
- vi) Paper with impact factor > 10 - 30 Points
- (a) Two authors: 70% of total value of publication for each author.
- (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b): Policy Document and 6: Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

Annexure 1 (Part-III Appendix II, Table 2, Sr. No.1)
(Methodology for University and College Teachers for calculating Academic/Research Score)

Note:

- Table-2 shall be filled by the applicant for promotion of Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) and for promotion of Associate Professor (Academic Level-13A) to Professor (Academic Level -14) only.
- Assessment will be based on evidence(s) produced by the teacher such as copy(ies) of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filed and approval letters, students' Ph.D. award letter/notification, etc.
- Please read the instructions given for calculating Score claimed in each category.

(Assessment Period From: _____ to _____)

1. Research papers Published in Peer Reviewed or UGC Listed Journals

S. No	Title of the paper alongwith year of publication, author and name of Journal	DOI (if available)	ISSN/ ISBN	Whether Peer Reviewed? (Yes/No)	Whether UGC listed? (if Yes, Give Ref. No.)	Impact Factor (if any) As per Clarivate Thomson Reuters List	Are you the First/ corresponding/ principal (Supervisor) author?	Score Claimed				Page no of supporting documents	Score verified
								Score without augmentation	Augmentation Score	Score claimed with augmentation	Total Applicable Score (100% or 70% or 30%)		
Total Research Score													

Criteria:

- 08 Points per publication for Faculty of Sciences/Engineering & Technology/Life Sciences/Pharmaceutical Sciences
- 10 Points per publication for Faculty of Arts & Languages/ Indic Studies/Social Sciences/Law/Education/Commerce & Management; and other related Disciplines
- The Research score for research papers would be augmented as follows:

*(Impact factor to be determined as per Clarivate Thomson Reuters List)

 - Papers in refereed journals without impact factor by 5 points
 - Papers with impact factor less than 1 by 10 points
 - Papers with impact factor between 1 and 2 by 15 points
 - Papers with impact factor between 2 and 5 by 20 points;
 - Papers with impact factor between 5 and 10 by 25 points;
 - Papers with impact factor above 10 by 30 points;

d) Single author: 100% of total value of publication

Two authors: 70% of total value of publication for each author

More than two authors: 70% of total value of publication for the First/Principal (Supervisor)/Corresponding author and the remaining 30% of total value of publication for each of the joint authors.

e) Documentary Proof: Attach front and back pages of Journal, index of contents, proof of indexing, proof of Impact Factor (Clarivate/ Thomson Reuters list for Impact Factor), proof of Peer reviewed, proof of UGC listed, proof of Refereed, ISBN/ISSN, whatever is applicable. If the proof, according to the claim, is not attached, then no Score will be awarded. It shall be responsibility of the applicant to attach the relevant proof.

Annexure 2 (Part-III Appendix II, Table 2, Sr. No.2)

2. (a) Books Authored

i. Books authored & Published by International Publishers

(Attach documentary proof of International Publisher)

S. No.	Title of the book	Name of the Publisher	Place of Publication	Year of Publication	No. of Authors	ISBN	Score claimed	Page No of supporting documents	Score verified
Total Research Score									

ii. Books authored & Published by National Publishers

(Attach documentary proof of International Publisher)

S. No.	Title of the book	Name of the Publisher	Place of Publication	Year of Publication	No. of Authors	ISBN	Score claimed	Page No of supporting documents	Score verified
Total Research Score									

iii. Chapters in Edited Book

S. No.	Title of the book	Name of the Publisher	Place of Publication	ISBN/ ISSN No.	Title of Chapter	Name of Author (s) of the Chapter	Page No. of Chapter	Total Applicable Score(100% or 70% or 30%)	Score claimed	Page No of supporting documents	Score verified
Total Research Score											

iv. Editor of the Book by International Publisher

(Attach documentary proof of International publisher)

S. No.	Title of the book	Name of the Publisher	Place of Publication	Year of Publication	Name of Editor (s)	ISBN	Total Applicable Score(100% or 70% or 30%)	Score claimed	Page No of supporting documents	Score verified
Total Research Score										

v. Editor of the Book by National Publisher

(Attach documentary proof of National publisher)

S. No.	Title of the book	Name of the Publisher	Place of Publication	Year of Publication	Name of Editor (s)	ISBN	Total Applicable Score(100% or 70% or 30%)	Score claimed	Page No of supporting documents	Score verified
Total Research Score										

Criteria for Table 2 (a)

International Publishers: 12 Points

National Publishers: 10 Points

Chapter in edited book: 05 Points

Editor of book by International Publisher: 10 Points

Editor of book by National Publisher: 08 Points

2 (b) Translation works in Indian and Foreign Languages (by qualified faculties)

i. Chapters or Research Papers

S. No.	Title of the Paper	Name of the Publisher	Place of Publication	Year of Publication	Are you the First Corresponding/ Principal (Supervisor) author?	ISBN	Total Applicable Score(100% or 70% or 30%)	Score claimed	Page No of supporting documents	Score verified
Total Research Score										

ii. Translation work of Book (by qualified faculties)

S. No.	Title of the Paper	Name of the Publisher	Place of Publication	Year of Publication	Are you the First Corresponding/ Principal (Supervisor) author?	ISBN	Total Applicable Score(100% or 70% or 30%)	Score claimed	Page No of supporting documents	Score verified
Total Research Score										

Criteria for point No 2 (b):

Chapter or Research Paper: 03 Points

Book: 08 Points

Note: Attach front and back pages, index of contents; pages showing the ISBN/ISSN No., name and place of publisher

Annexure 3 (Part-III Appendix II, Table 2, Sr. No.3)

3. Creation of ICT-mediated teaching-learning pedagogy and content, and Development of new and innovative courses and curricula

(a) Development of Innovative pedagogy Contributions Title of Teaching Learning

S. No.	Title of Teaching Learning pedagogy developed	Nature/Innovation/methods	Research Score claimed	Page No of supporting documents	Score verified
Total Research Score					

Criteria:

05 Points per Pedagogy or Method

(b) Design of New Curricula and Courses (ICT Mediated)

S. No.	Title of Curricula/Courses	Level of Academic Programme	Research Score claimed	Page No of supporting documents	Score verified
Total Research Score					

Criteria:

02 Points per curricula or course

(c) Development of Complete MOOCs in 4 Quadrant (4 Credit Course)

S. No.	Title of MOOCs	Credit Hours	Level of Academic Programme	Research Score claimed	Page No of supporting documents	Score verified
Total Research Score						

Criteria:

- | | |
|--|---|
| a) Development of complete MOOC with 04 quadrants (04 credits) | 20 Points (In case of MOOCs of lesser Credits 5 marks/credit) |
| b) MOOCs (developed in 04 quadrants) per module or lecture | 05 points per module or lecture MOOCS |
| c) Content writer/subject matter (at least 01 quadrant) per module | 02 points per module Course |
| d) Coordinator for MOOCs (04 credit course) | 08 Points (In case of MOOCs of lesser Credits 2 marks/credit) |

(d) Development of E-Content in 4 quadrants for a Complete Course / E-Book

S. No.	Title of MOOCs	No. of modules/ lectures	Level of Academic Programme	Research Score claimed	Page No of supporting documents	Score verified
Total Research Score						

Criteria:

- | | |
|--|----------------------|
| Development of e-content in 04 quadrants for a complete course or e-book | 12 Points |
| e-content (Developed in 4 quadrants) | 05 Points per module |
| Contribution to development of e-content (at least 01 quadrant) | 02 Points per module |
| Editor of e-content for complete course/paper/e-book | 10 Points |

Note: Each claimed activity should be supported by attaching the relevant documents.

Annexure 4 (Part-III Appendix II, Table 2, Sr. No. 4)

4.

(a) Research Guidance (Attach proof)

Category	No. of thesis submitted	No. of Degree awarded	Single or Joint Supervision as guide or Co-guide	Research Score claimed	Page No of supporting documents	Score verified
Ph.D.						
M.Phil.						
P.G. Dissertation						
Total Research Score						

Criteria:

Ph. D (Degree Awarded)	10 Points		(1)	Submit Ph.D. Notification/Certificate of Submission
Ph. D (Thesis Submitted)	05 Points		(2)	M.Phil certificate issued by COE; P.G. Dissertation/ project completion certificate issued by concerned HOD.
M. Phil	02 Points		(3)	For Joint supervision of research students, the formula shall be 70% of the total score for supervisor and co-supervisor. Supervisor and Co- Supervisor, both shall get 7 marks each.
	02 Points		(4)	Score of thesis submission will be claimed only if the Ph.D degree has not been awarded.

(b) Research Projects Completed

S. No.	Title of the Project	Names of PI and co-PIs (mention all)	Funding Agency	Grant Sanctioned	Duration		Research Score claimed	Page No of supporting documents	Score verified
					From	To			
Total Research Score									

Criteria:

More than 10 lakhs: 10 Points

Less than 10 lakhs: 05 Points

Note: Joint Projects: Principal Investigator and Co-Investigator would get 50% each

(c) Research Projects Ongoing

S. No.	Title of the Project	Names of PI and co-PIs (mention all)	Funding Agency	Grant Sanctioned	Duration		Research Score claimed	Page No of supporting documents	Score verified
					From	To			
Total Research Score									

Criteria:

More than 10 lakhs: 10 Points

Less than 10 lakhs: 05 Points

Note: Joint Projects: Principal Investigator and Co-Investigator would get 50% each**(d) Consultancy Carried Out**

S. No.	Title and Nature of the Project	Agency to which consultancy is offered	Amount of consultancy received	Duration		Research Score claimed	Page No of supporting documents	Score verified
				From	To			
Total Research Score								

Criteria: 03 Point for each consultancy project

Annexure 5 (Part-III Appendix II, Table 2, Sr. No. 5)

5. (a) Patents

S. No.	Patent Details	Name of the patentee	File No. & Date of Grant	Patent Granted by International/ National/ State/ Central Agency	Research Score claimed	Page No of supporting documents	Score verified
Total Research Score							

Criteria:

International: 10 Points

National: 07 Points

(b) Policy Document (submitted to an International Body/Organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Govt. or State Govt.)

S. No.	Title of the Document	Name of International body/ National/ State Organization with Address	Date of Submission	Date of acceptance	Research Score claimed	Page No of supporting documents	Score verified
Total Research Score							

Criteria:

International: 10 Points

National: 07 Points

State Govt.: 04 Points

(c) Awards/Fellowship

S. No.	Title of the Awards/Fellowship	Type of Awards/Fellowship (International/National)	Awarding Agency	Year of Award and Duration	Research Score claimed	Page No of supporting documents	Score verified
Total Research Score							

Criteria:

International: 07 Points

National: 05 Points

Annexure 6 (Part-III Appendix II, Table 2, Sr. No. 6)

6. Invited lectures/ Resource Person/ Paper Presentation in Seminars/ Conferences/ Full Paper in Conferences:

(i) Invited lectures/ Resource Person/ Paper Presentation in Seminars/ Conferences/ Full Paper in Conferences/ [International (Abroad)]

S. No.	Title of the Lecture/ Title of the Topic	Title of the conference/ Seminar workshop	Organized by	Name of the country	Duration	Research Score claimed	Page No of supporting documents	Score verified
Total Research Score								

(ii) Invited lectures/ Resource Person/ Paper Presentation in Seminars/ Conferences/full paper in Conferences/ [International (within country)]/National/State

S. No.	Title of the Lecture/ Title of the Topic	Title of the conference/ Seminar workshop	Organized by	Name of the country	Duration	Research Score claimed	Page No of supporting documents	Score verified
Total Research Score								

(iii) Full Paper in Conference(s) proceedings

S. No.	Title of the Lecture/ Title of the Topic	Title of the conference/ Seminar workshop	Organized by	Name of the country	Duration	Research Score claimed	Page No of supporting documents	Score verified
Total Research Score								

Criteria for Point No. 6:

International (Abroad): 07 per Lecture/ Paper Presented

International (within country): 05 per Lecture/ Paper Presented

National: 03 per Lecture/ Paper Presented

State/ University: 02 per Lecture/ Paper Presented

Note: (1) Paper presented, if part of an edited book or proceedings, then it can be claimed only once

(2) Claim of papers published as full paper in conference proceedings will be counted only once, either in the form of paper presented or in conference proceeding.

SUMMARY OF RESEARCH SCORE
(Assessment Period From: _____ to _____)

Total Claimed Score (1 to 5(a))+5(c) = X Total Claimed Score (5(b)+ 6) = Y Total Research Score X+Y= Z		
Research Score Category	Total Claimed Score	Total Verified Score
Research Score in categories 1 to 5(a) & 5(c) (X)		
Research Score in categories 5(b) & 6 (Y)		
Total Research Score (Z)		

Illustration: For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b): Policy Documents and 6: Invited lectures /Resource Person/paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

The total research score according to 30% capping will be calculates as under:

- (i) If Y is less than or equal to 30% of total research score Z, than total research score will remained unchanged as $Z = X+Y$
- (ii) If Y is greater than 30% of total research score Z, then $Y = 3X/ 7$ and the modified/revised total research score shall be $Z = 10X/7$

I hereby solemnly certify that

- 1 All my publications/books submitted for promotion are original work.
- 2 My publications/books are in the concerned/allied/related field in which I am applying for the promotion under CAS.
- 3 The decision of the scrutiny committee /experts with regard to the quality of my publications shall be final and it shall have binding on me. I understand that scrutiny committee/expert's decision with regard to consider or reject any of my publication in context of its quality shall be final.
- 4 I also certify that the publications/books submitted by me do not fall under the category of plagiarism.
- 5 I certify that all the supporting documents are genuine and are issued by the competent authorities.
- 6 A copy (soft as well as hard copy) of the complete applications form has been submitted to the Director, IQAC for information & record.

Place:

Date:

(Signature of Candidate)

Summary of Academic/Research Score

Category	Particulars	Academic/Research Score	Remarks
1.	Research Papers in Peer-Reviewed or UGC listed Journals (Annex-1)		
2.	Publications (other than Research papers) Annex-2		
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula (Annex-3)		
4.	(a) Research Guidance		
	(b) Research Projects Completed		
5.	(a) Patents (Annex-5)		
	(b) Policy Document*		
	(c) Awards/Fellowship		
6.	Invited lectures/ Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings*		
Total Research Score*			

Combined score of 5(b) and 6 shall have upper capping of 30% of total research score